



## Request to Speak at Mount Vernon City Council Public Hearings

Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Public Hearing Subject \_\_\_\_\_

Speaking time is limited to 3 minutes.

### Mount Vernon City Council Public Hearing Procedure

Council President, or President Pro-Tem in absence of the President, will conduct the hearings.

The format will be as follows:

Council requests that all persons addressing this hearing state their name and address for the record. Each person addressing Council will be given three (3) minutes to state their position on the issue. If a group present for the same issue Council requests that they have a spokes person for the group. Petitions or prepared materials presented to council must also be presented to the Clerk of Council to be entered into the record. The chair will recognize someone in favor of the request, then someone against the request, etc. until all wishing to speak on the matter have had the opportunity to do so or until the debate becomes redundant.

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Your concerns are important and should be heard. Thank you for your cooperation.

#### Contact Information for Clerk of Council:

City Hall – Suite 206

40 Public Square

Mount Vernon, Ohio 43050

Office phone: 740-393-9517

Office fax: 740-397-6595

E-mail: jbrown1@knox.net

Office Hours: Monday – Friday 8 am – 4 pm

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John F. Booth, President of Council

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Janet Brown, Clerk of Council

Approved by Council January 8, 2001.